



**CONCEPT**  
SOFTWARE SYSTEMS



# Concept

Tax

Update

Procedures

<b>Description</b>	TAX and Price update
<b>Intended Audience</b>	Support & Distributors
<b>Date Last Update</b>	14-12-10
<b>Author</b>	Bruno Martins
<b>Program Versions</b>	2.9.6. and above

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## INTENDED AUDIENCE

This document is intended for Conceptek customers as well as Conceptek Support Teams and Authorised Distribution Channels. The procedure outline herein, is a procedure which requires extensive knowledge of the internal running of the CSS Applications and database. If you are unsure about this information, please do NOT proceed any further and contact your Local CSS Support Team.

## DOCUMENT HISTORY

Document Type	Document Version	Release Date	Owner
Draft Version	0.1	12/12/2011	B.Martins
QA Review	0.2	14/12/2011	D.Gabin
Latest Version	v1.01	14/12/2011	D.Gabin

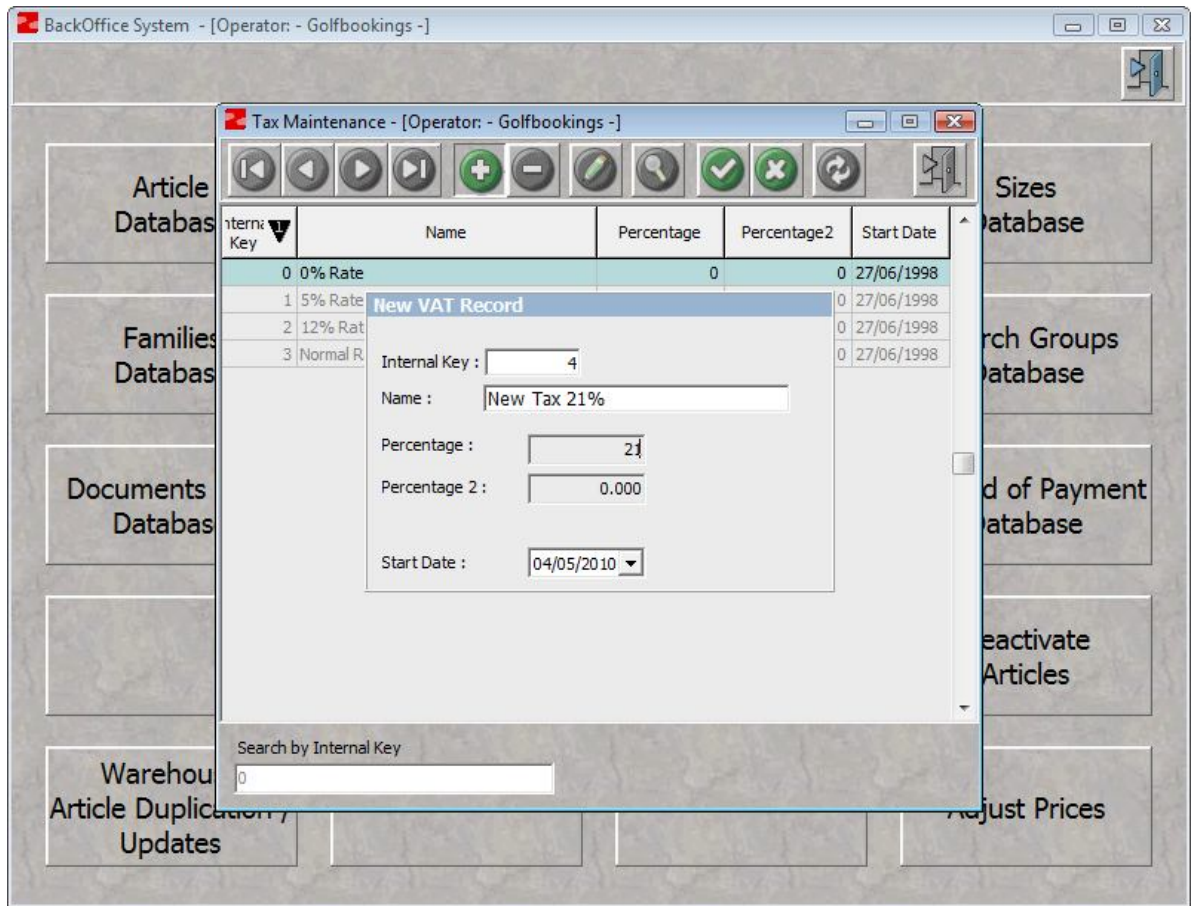
## OVERVIEW

This document is a step by step guide to update the tax. Before running any of the procedures shown below, **please make sure a copy of database has been made. Without a backup there will be no possibility to revert procedure.**

Should any issue occur during this procedure please contact your Concept distributor.

## STEP 1 – Configure Necessary Taxes

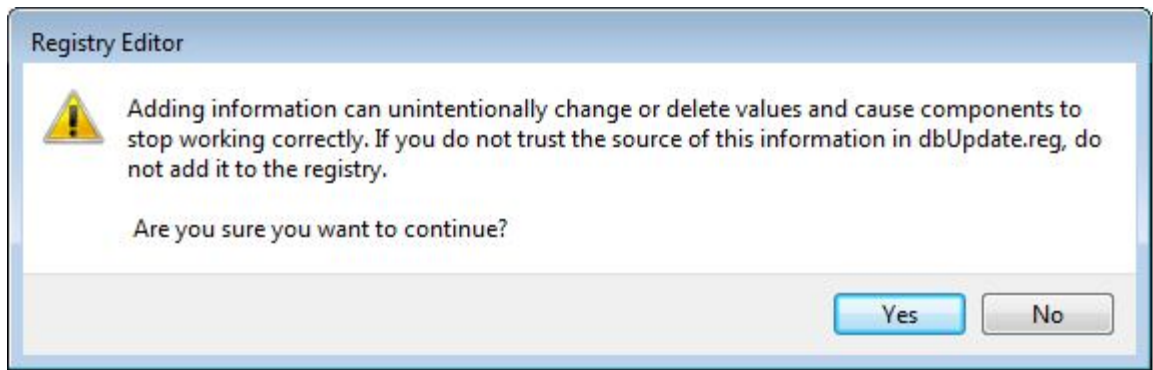
Before the TAX update procedure is run, make sure you create any new necessary taxes. Go to CSS Back Office → Article Database Maintenance ->VAT Database →" + " to add a new tax key.



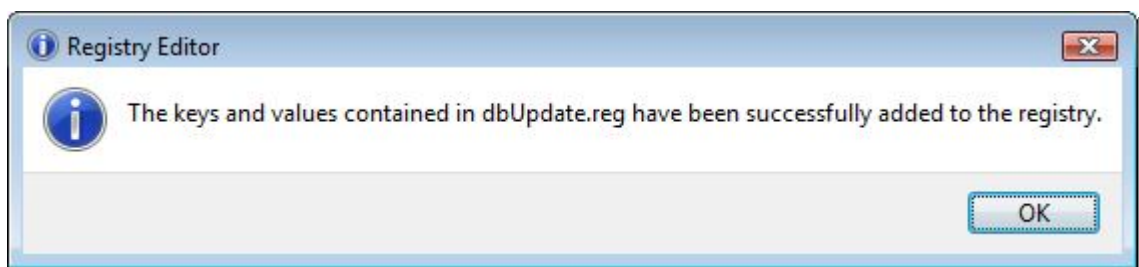
Please make note of the relevant Internal key and Percentages as they will be required in following steps. Close CSS Back Office after creating necessary taxes.

## STEP 2 – Download Tax Change Executable

Download the CSSTaxChange. Double-Click on the downloaded file and before proceeding, make sure you are logged in as **local administrator**; the update procedure will need to create a registry key.



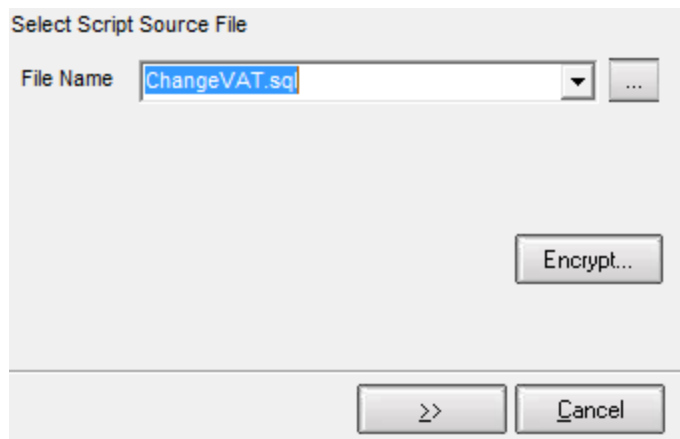
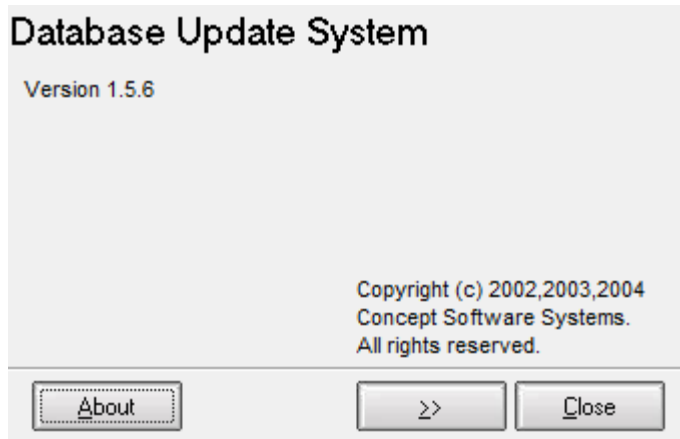
Please **"Yes"** to continue with upgrade. If you are unsure on how to run this procedure please press **"No"** and contact your local CSS Distributor.



Press **"Ok"** to continue

## STEP 3 – Initiate Update

Click on ">>" to start the update. The system will display the script name that will be used "ChangeTax.SQL". Please do not change the file name, press ">>" to Continue.



## STEP 4 – Select Type of Update

Please select one of the following options:

### UPDATE PRICE

- **Procedure SalePriceUpdateArticles**

Following the instructions provided, this option will update the Sale Price on all articles in the database, based on new tax rate.

- **Procedure SalePriceUpdateGolf**

Following the instructions provided, this option will update the Green Fee tax and booking price, based on new tax rate.

NOTE THAT TARIFFS WILL NEED TO BE UPDATED MANUALLY

- **Procedure SalePriceUpdateSpa**

Following the instructions provided, this option will update all activity and booking prices, based on new tax rate.

### NO PRICE UPDATE

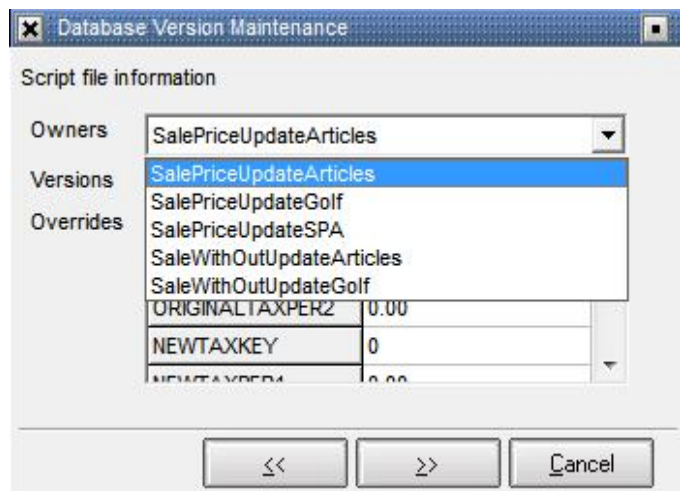
- **Procedure SaleWithOutUpdateArticles**

Following the instructions provided, this option will **update the Sale Price without TAX** to reflect the TAX Change.

Sale Price will remain the same.

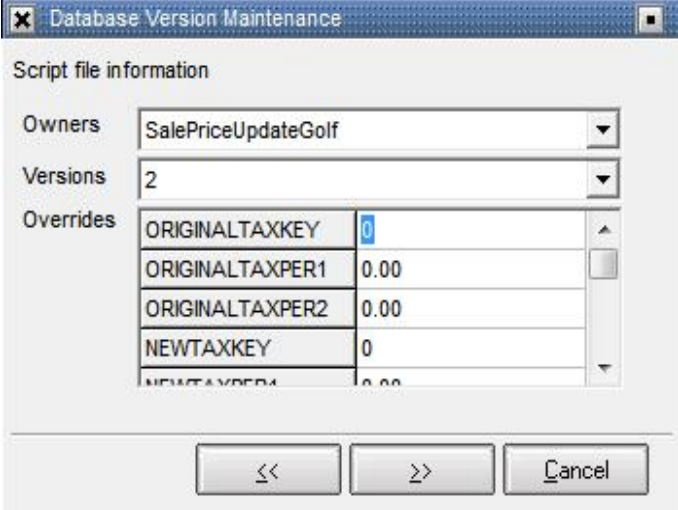
- **Procedure SaleWithOutUpdateGolf**

Following the instructions provided, this option will update the Green Fee tax.



## STEP 5 – Populate Respective Values

Populate the values for current tax key, percentages, new tax key and percentages.  
Press >> to continue.



Script file information	
Owners	SalePriceUpdateGolf
Versions	2
Overrides	
ORIGINALTAXKEY	0
ORIGINALTAXPER1	0.00
ORIGINALTAXPER2	0.00
NEWTAXKEY	0
NEWTAXPER1	0.00

### **ORIGINALTAXKEY**

The currently used **tax key** number can be found in the Back Office\Article Database\ VAT Database.

### **ORIGINALTAXPER1**

The **Percentage 1** currently used tax key, tax percentage can be found in the Back Office\Article Database\ VAT Database.

### **ORIGINALTAXPER2 (where applicable)**

The **Percentage 2** of currently used tax key, tax percentage can be found in the Back Office\Article Database\ VAT Database.

### **NEWTAXKEY**

This is the **New tax key**, as shown in step1 (which should have been noted as recommended).

### **NEWTAXPER1**

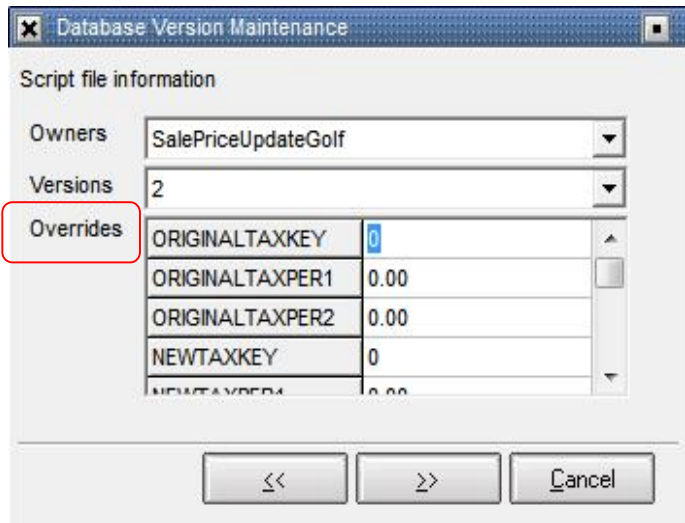
This is the **New tax percentage1** of new key, as outlined in step1 and previously noted.

### **NEWTAXPER2 (where applicable)**

This is the **New tax percentage2** of new key, which is also defined in step1 and should also have been noted previously.

**NOTE:**

In order to edit these values, hold the CTRL + SHIFT and double-click on the text "Overrides".

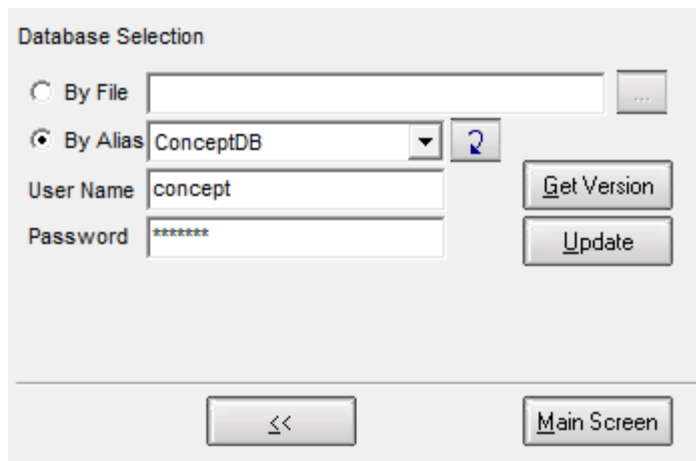


Should you have any queries on what to input, please cancel procedure and check current and new tax key created on CssBackoffice.

## STEP 6 – Access Database

From the drop down box, please select “By Alias” the Database that will be updated with this procedure. In most cases it will be called CONCEPTDB or CONCEPT. The user name is concept and the password c0nc3pt.

In case Database Engine is **Interbase**, alias should be GolfDB, username SYSDBA and password masterkey. **CLICK UPDATE TO PROCEED**



The screenshot shows a dialog box titled "Database Selection". It has two radio buttons: "By File" (unselected) and "By Alias" (selected). The "By Alias" section includes a dropdown menu with "ConceptDB" selected, a "Get Version" button, and a "U" button. Below the dropdown are text boxes for "User Name" containing "concept" and "Password" containing "\*\*\*\*\*". There are "Get Version" and "Update" buttons to the right of these text boxes. At the bottom of the dialog are two buttons: "<<" and "Main Screen".

### **NOTE**

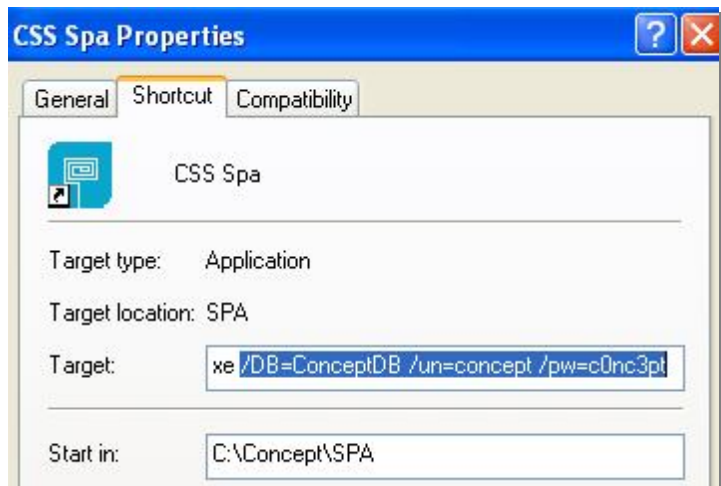
If the DB Alias, user name and password are unknown, right click with your mouse on any of short cuts to the Concept applications and observe the target line.

The image (right) demonstrates:

ByAlias → ConceptDB

username → concept

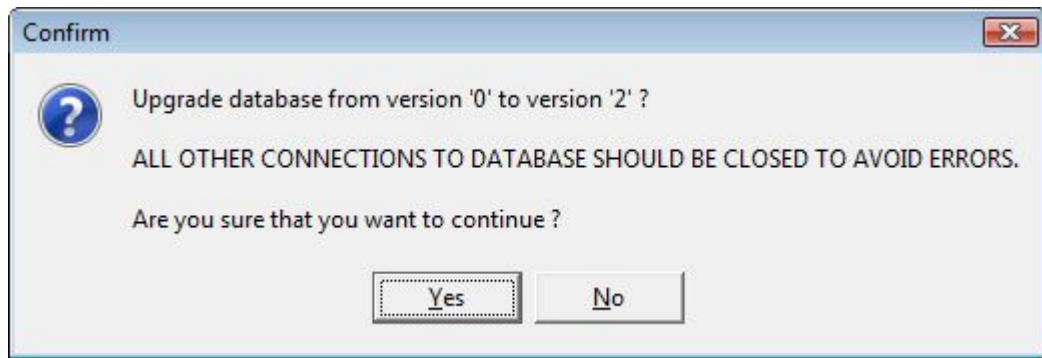
password → c0nc3pt



## STEP 7 – Upgrade Database Version

Click YES to continue with procedure. **DEPENDING ON THE SIZE OF THE DATABASE, THIS PROCESS MAY TAKE UP TO 10 MINUTES TO COMPLETE. DO NOT INTERRUPT THE PROCEDURE.**

Once the procedure is complete it will prompt you to press OK.



Please note that the version number may vary from the above image.

